

| <b>Spring 2007 - FFT Access Project Tracking Checklist</b>                                                                                                                    |              |                                                          |                                 |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------|----------------------------------------------------------|---------------------------------|
| <b>Use this checklist to determine key actions/decisions by Recipients and MOFR.</b><br>MR = MOFR REGION; MD = MOFR DISTRICT; CS = MOFR CONTRACTED SPECIALIST; RT = RECIPIENT |              |                                                          |                                 |
| <b>Project Element</b>                                                                                                                                                        | <b>N/A ?</b> | <b>Prof'l input required?</b>                            | <b>Done by [MR, MD, CS, RT]</b> |
| <b>PLANNING AND ADMINISTRATION</b>                                                                                                                                            |              |                                                          |                                 |
| Recipient Agreement in place, together with project budget estimate                                                                                                           |              |                                                          | RT                              |
| Proposed access map prepared and discussed with and submitted to MR and MD                                                                                                    |              |                                                          | RT                              |
| Provide stakeholder contact information to RT                                                                                                                                 |              |                                                          | MD                              |
| Stakeholder information sharing takes place, and results shared with MR/MD; request exemption letter from MD                                                                  |              |                                                          | RT                              |
| Future use of roads determined, and results provided to RT and MR; establish long term roads as FSRs; issue exemption letter to RT                                            |              |                                                          | MD                              |
| Carry out detailed road inspections, locating potential work sites; prepare road restoration plan                                                                             |              |                                                          | RT                              |
| Revisit information sharing process if required due to potential of earthworks excavation                                                                                     |              |                                                          | RT                              |
| <b>ROAD RESTORATION, MAINTENANCE AND USE</b>                                                                                                                                  |              |                                                          |                                 |
| Carry out road restoration work                                                                                                                                               |              |                                                          | RT                              |
| Inspect road restoration work; issue orders for remediation if necessary; prepare initial prescription for leaving the road in a self maintaining state                       |              |                                                          | CS                              |
| Commence FFT project operations; advise MR of any structural maintenance issues; modify road use as requ'd                                                                    |              |                                                          | RT                              |
| Carry out structural repairs                                                                                                                                                  |              | <input type="checkbox"/> YES <input type="checkbox"/> NO | CS                              |
| Conclude planting operations, and notify MR                                                                                                                                   |              |                                                          | RT                              |
| Carry out self maintaining road treatments                                                                                                                                    |              |                                                          | RT                              |
| Issue initial completion certificate to RT                                                                                                                                    |              |                                                          | CS                              |
| Once FFT access will no longer be required:                                                                                                                                   |              |                                                          |                                 |
| Carry out final surface treatment, or                                                                                                                                         |              |                                                          | RT                              |
| Carry out road deactivation                                                                                                                                                   |              | <input type="checkbox"/> YES <input type="checkbox"/> NO | CS                              |
| Field inspection of RT road works after all FFT work is completed                                                                                                             |              |                                                          | MR (opt'l), MD, CS              |
| Issue final completion certificate                                                                                                                                            |              |                                                          | CS                              |