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Ministry of Forests  
and Range

Ministry Executive

MEMORANDUM

File: 6450-01

August 1, 2007

**BY EMAIL**

To: Regional Executive Directors  
District Managers  
BC Timber Sales Managers

From: T.R. (Tim) Sheldan  
Assistant Deputy Minister  
Operation Division

**Re: Update on the Forest Stewardship Plan Tracking System**

Further to my letter of February 12, 2007, launching the release of the Forest Stewardship Plan (FSP) Tracking System, I am writing to you with an update of the progress made loading paper copies of approved FSP data into the FSP Tracking System.



Overall, 84 percent of the 90 FSPs that have been signed up to June 14, 2007, have been entered as part of the initial implementation project plan into the FSP Tracking System, but only 24 percent (or 22 FSPs) are in approved status and available to users with viewing access. This analysis does not track amendments made to FSPs and it does not include BC timber sales FSPs. The approved BC timber sales FSPs cannot be loaded until a system fix is completed in the next few weeks.

I urge district managers to continue to work with the project implementation phase towards the goal of loading and setting to "approved" the paper copies of approved FSPs in their districts. Until the paper copies of approved FSPs are entered into the system, licensees and BC timber sales managers will be unable to:

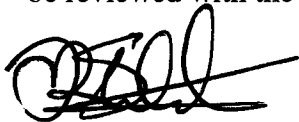
- submit amendments to the approved FSP in the FSP Tracking System;
- enter the stocking standards approved in the FSP into the FSP Tracking System so that they can be accessible to RESULTS;
- view the spatial FDUs in MapView as part of the FSP package.

Funding permitting, up to October 12, 2007, the data loading contractor will continue to be available to district managers to aid with the loading of paper copies of approved FSPs into the tracking system. If you wish to utilize this resource, please contact Bill Beard ([Bill.Beard@gov.bc.ca](mailto:Bill.Beard@gov.bc.ca)) and he will coordinate your request. Funding for this service is limited, so priority will be placed on getting the original approved FSPs into the system over amendments.

After October 12, 2007, the Ezilink software will be the primary tool available to district managers to enter paper copies of approved FSPs into the FSP Tracking System. Ezilink has been recently upgraded to accommodate submissions (via the Electronic Submission Framework) to the FSP Tracking System. Ezilink is currently available to district geomatics staff and can be used to submit FSP data to the FSP Tracking System. Learnline training sessions will continue to be available, which show how to use this new tool and can be accessed at: <http://www.for.gov.bc.ca/his/fsp/>.

The new business process for stocking standards approved in an FSP requires that they be entered and approved in the FSP Tracking System instead of RESULTS. Note that the FSP stocking standards will not be able to be used in RESULTS opening submissions until they are fully loaded and "approved" within the FSP Tracking System. The FSP Tracking System currently has a backlog of stocking standards to be entered into the FSP tracking system. To help with the short-term problems caused by this issue, the Forest Practices Branch has made available a guidance document located at: [http://www.for.gov.bc.ca/his/results/FSPAttachment\\_memo20070626.pdf](http://www.for.gov.bc.ca/his/results/FSPAttachment_memo20070626.pdf).

As the contract for loading approved paper copies of FSPs into the FSP Tracking System concludes on October 12, 2007, I urge all district managers to encourage licensees and BC timber sales managers to make new FSP submissions or amendments to their existing FSPs electronically. For the remainder of 2007, the option for paper submission of FSPs will be reviewed with the goal of retaining only the electronic submission option for the future.



T.R. (Tim) Sheldan  
Assistant Deputy Minister  
Operation Division

Attachment(s): Summary of Approved FSPs Loaded into the FSP Tracking System

# Summary of Approved FSPs loaded into the FSP Tracking System

14-Jun-07

| District | Region | #FSPs approved from June 14, 2007 PFIT Reports | % of Approved FSPs entered into the FSPTS (draft, submitted or approved status) | % of Approved FSPs with "Approved" Status in the FSPTS |
|----------|--------|------------------------------------------------|---------------------------------------------------------------------------------|--------------------------------------------------------|
| DAB      | RSI    | 3                                              | 100%                                                                            | 0%                                                     |
| DCC      | RSI    | 2                                              | 50%                                                                             | 0%                                                     |
| DCH      | RSI    | 1                                              | 100%                                                                            | 0%                                                     |
| DCO      | RSI    | 7                                              | 100%                                                                            | 86%                                                    |
| DCS      | RSI    | 4                                              | 50%                                                                             | 0%                                                     |
| DHW      | RSI    | 5                                              | 20%                                                                             | 0%                                                     |
| DKA      | RSI    | 1                                              | 100%                                                                            | 0%                                                     |
| DKL      | RSI    | 4                                              | 100%                                                                            | 25%                                                    |
| DMH      | RSI    | 0                                              | 0%                                                                              | 0%                                                     |
| DOS      | RSI    | 6                                              | 83%                                                                             | 17%                                                    |
| DQU      | RSI    | 2                                              | 100%                                                                            | 0%                                                     |
| DRM      | RSI    | 3                                              | 100%                                                                            | 100%                                                   |

**Total RSI 38 79% 29%**

|     |     |   |      |      |
|-----|-----|---|------|------|
| DFN | RNI | 1 | 100% | 0%   |
| DJA | RNI | 6 | 100% | 100% |
| DKM | RNI | 4 | 75%  | 0%   |
| DMK | RNI | 2 | 100% | 0%   |
| DND | RNI | 4 | 100% | 0%   |
| DPC | RNI | 0 | 0%   | 0%   |
| DPG | RNI | 4 | 100% | 0%   |
| DSS | RNI | 1 | 100% | 0%   |
| DVA | RNI | 1 | 100% | 0%   |

**Total RNI 23 96% 26%**

|     |     |   |      |      |
|-----|-----|---|------|------|
| DCK | RCO | 5 | 100% | 100% |
| DCR | RCO | 7 | 86%  | 0%   |
| DNC | RCO | 1 | 100% | 0%   |
| DNI | RCO | 7 | 57%  | 0%   |
| DQC | RCO | 1 | 100% | 0%   |
| DSC | RCO | 5 | 80%  | 0%   |
| DSI | RCO | 2 | 100% | 0%   |
| DSQ | RCO | 1 | 100% | 0%   |

**Total RCO 29 83% 17%**

**Total Provincial 90 84% 24%**

Notes: BCTS not included in these numbers; numbers only reflect original plans and not amendments, lead district is counted only for multi-district submissions