

File: 6450-01

August 17, 2006

To: All Regional Executive Directors
All District Managers

From: T.R. (Tim) Sheldan
Assistant Deputy Minister
Operations Division

Re: Introduction to the FSP Tracking System

The purpose of this communication is to introduce Forest Licensees and Ministry of Forests and Range staff to the FSP Tracking System, to develop a list of district contacts for future communication on it, and to set up a process for obtaining approved FSPs for loading into the FSP tracking system and RESULTS.



Introduction to the FSP Tracking System

The FSP Tracking system, due for release in November 2006, was initiated at the request of the Provincial FRPA Implementation Team (PFIT) and is sponsored by the Resource Tenures Engineering Branch. It will be a central electronic repository of spatially enabled Forest Stewardship Plan documents.

Attached is a "backgrounder" which gives an overview of the electronic FSP Tracking System.

Please forward a copy of "FSP Backgrounder" immediately to the Forest Licensees in your district.

District Contacts for the FSP Tracking System

By August 23, 2006, district managers are requested to identify a district contact for the FSP Tracking System to Bill Beard at the Resource Tenures Engineering Branch (RTEB). All future communications for this project will be made through these contacts.

All Regional Executive Directors
All District Managers

Loading of FSP data approved prior to November 2006 into the FSP Tracking System

The FSP tracking system's objective is to have all approved FSPs and amendments loaded into the system and available when it goes live in November 2006.

In order to achieve this objective and to facilitate the loading of stocking standards into RESULTS, district managers are requested to forward the following information to Bill Beard at RTEB:

- By September 8, 2006, send an electronic copy of any approved FSPs and amendments (in either a .pdf or word version).
- Prior to the FSP tracking system going live in November 2006, as FSPs and amendments are approved, send an electronic copy of the approved documents.

There will be an additional need to load the forest development unit digital line work data from approved FSPs and amendments into the Land and Resource Data Warehouse. There will be a subsequent follow-up request made through district contacts when the project team is ready to initiate this process.



for
T.R. (Tim) Sheldan
Assistant Deputy Minister
Operations

Attachment

pc: Nelson Lah, Acting ADM, Corporate Services Division
Jim Snetsinger, Chief Forester, Ministry of Forests and Range
Ralph Archibald, Director, Forest Practices Branch
Jim Langridge, Director, Resource Tenures and Engineering Branch
Charlie Western, Senior Timber Tenures Officer, RTEB

FSP Tracking System Backgrounder

August 2006

What is the FSPTS?

Release 1.0 of the Forest Stewardship Plan Tracking System (FSPTS), sponsored by the Resource Tenures Engineering Branch, in conjunction with the Provincial FRPA Implementation Team, will be a central electronic repository of spatially enabled Forest Stewardship Plan documents. Forest Licensees and Ministry of Forests and Range (MOFR) users will be able to electronically manage Forest Stewardship Plan (FSP) submissions, determinations and retrieval of plans post approval.

What will the FSPTS do for me?

If you are a Forest Licensee, the FSPTS will enable you to:

- E-submit original and amended FSPs to the MOFR for approval using either .xml/.gml files via the Electronic Submission Framework (ESF) or enter FSP data directly on-line using the FSPTS screens.
- View the status of your submitted FSP prior to a determination being made.
- View in the FSPTS by date range, every licensee's approved legal FSP documents (originals and amendments), supporting information (non-legal), and maps.
- Immediately access your approved Forest Development Unit (FDU) boundaries in the Land and Resource Data Warehouse (LRDW) and ensure that you can access up to date approved FSP, FDU layers in the LRDW.
- Immediately access through RESULTS, stocking standards approved in FSPs.

If you are a Ministry of Forests and Range (MOFR) or other government user, the FSPTS will enable you to:

- Electronically receive an FSP submission ready for determination (using the same e-submission platform as other government applications such as ECAS).
- Manage the determination steps for submitted FSPs electronically.
- View by date range, all licensees approved legal FSP documents (originals and amendments), supporting information (non-legal), and maps (through information in the LRDW using Mapview or by viewing ".pdf" maps submitted by licensees).
- Easily determine if cutting authority submissions requiring FSPs are within approved FDUs.
- View up to date FDU layer information in the LRDW.
- Immediately access through RESULTS, stocking standards approved in FSPs.



When will the FSPTS be available for me to use?

This release of the FSPTS will be available on November 1, 2006. The FSPTS will be built and ready for testing in early September 2006. System testing and other implementation steps will be taken prior to system release.

Can I see what the FSPTS looks like right now?

Yes. A prototype of the FSPTS can be viewed at:
http://victoria.pangaea-inc.com/testing/fsp_prototype/index.htm

How can I receive regular information on the FSPTS?

The FSPTS team will be working with forest licensees, regional and district managers to establish a network of contacts for dissemination of further information. With the release of this backgrounder, there will be a call for district managers to identify specific contact names for each forest district.

Regular updates will also be posted on the FSP project website noted below. If you would like automatic notification of updates to the website, use the application bulletin subscription page and select the 'FSP - Forest Stewardship Plans Tracking Project' check off box located at:
<http://www.for.gov.bc.ca/gscripts/his/apb/profile.asp>.

What do we need from you?

We need your feedback!

As the system build nears completion, there will be a critical need to work with our FSPTS licensee and district contacts so that we can:

- Provide regular progress updates
- Get your feedback on questions that come up in the development
- Get your feedback on the most effective ways to provide communication, training, and support
- Have you test the various functions of the completed system before it is released (e.g. Pilot training and deployment).

What Implementation Steps have we taken?

The project team has been working with PFIT to work out an implementation strategy to insure the transition to managing FSPs using FSPTS is communicated, trained, and tested in agreed to manner.

Now that the project team has substantially completed the design of the application, we have been in contact with the DR Systems, GENUS RMT, and Forest Manager to describe the electronic version of the electronic FSP submission. By communicating early in the implementation, we are hoping the bigger forest licensees will be submitting FSPs using ESF.

What will the FSPTS look like in the future?

A future release of the FSPTS will take this initial release of the system from a FSP document tracking system to a spatially enabled FSP results and strategies tracking system. The project team is currently investigating ways to accomplish this objective.

Where can I get further information?

Further information on the FSPTS is available on the FSP Tracking Project website located at:
<http://www.for.gov.bc.ca/hfp/FSP/index.htm>.

Who can I contact if I have questions?

If you have feedback or comments on the FSPTS, please contact:

- **Bill Beard, Resource Tenures Engineering Branch**
Phone: 250-387-8725 or e-mail: Bill.Beard@gov.bc.ca or
- **John Gallimore, Information Management Branch**
Phone: 250-356-6986 or e-mail: John.Gallimore@gov.bc.ca.
- **FSP Tracking Project Feedback Form:**
<http://www.for.gov.bc.ca/hfp/FSP/feedback.htm>