



Province of
British Columbia
Ministry of
Forests

Prince George REGION

Standard Operating Procedure

Number: 1-1

SUBJECT:

Designating Scale Sites where timber is to be scaled.

CHAPTER

MANUAL
SCALING

SECTION

PROCEDURES FOR DESIGNATING SCALE SITES WHERE TIMBER IS TO BE SCALED

This S.O.P. replaces the current standard operating procedure 1-1 titled "Designating Scale Sites where timber is to be scaled."

PURPOSE

- a) To implement section 94(1) of the *Forest Act*, concerning designating scale sites, in the Prince George Forest Region.
- b) To involve individual mark holders in the scale site designation process.

APPLICATION

These procedures will apply to the movement of all timber originating in the Prince George Forest Region with the following exception:

- a) Timber originating from major licensees' own cutting permits being delivered to their own scale site(s) within a Forest District.

PROCEDURE

Prior to hauling timber from other than the above exempted areas, it is the joint responsibility of the mark holder and the scale site operator to apply for, and receive, approval from the Ministry for the desired site where the timber is to be scaled. If timber is to be delivered to more than one site, each will require an application. The application will be made to, and approval obtained from, the District in which the timber originates.

The District Scaling Supervisor will review the application, contacting the District where the timber is to be delivered if necessary. Once satisfied that the timber will be scaled to Ministry standards, the application will be approved. Any special clauses as required may be attached.

The approving officer (District Manager or District Scaling Supervisor) will ensure a copy of the application is filed, and the information is entered into the Mark/Site Designation Menu of the Scale Control System (SCS).

ENFORCEMENT

Timber delivered to scale site(s) that has not been approved as designated to that site(s) is subject to forfeiture under 115(1) (c) (ii) of the Forest Practices Code of British Columbia Act and is also a tickable offense under section 94(1) of the *Forest Act*.

DATE
JUNE 13, 2000

ORIGINATOR (TITLE)
SCALING OFFICER

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RESPONSIBILITIES

District Timber Resource Clerk or Scaling Clerk: To ensure that all persons other than those exempted, that are either awarded a harvesting license or a timber mark, are provided with a copy of the attached "Scale Site Designation".

Applicant: It is the applicant's responsibility to ensure that the application is completed and returned to the District Scaling Supervisor at least one week prior to the date when hauling is intended to commence.

District Scaling Supervisor: The officer primarily responsible for the review, approval and enforcement of the policy.

District Manager: To designate someone to act on behalf of scaling staff during their absence.

Scale Site Operator: It is the operator's responsibility to ensure that:

(a) No unscaled timber is accepted for processing unless it has been designated to that site.

(b) Timber originating from the major licensees' own cutting permit permits within the Prince George Forest Region must have a valid and current timber mark.

(c) Unauthorized timber, if delivered, must be set-aside after weighing or piece scaling, unmixed with other timber, and the District Scaling Supervisor be notified immediately.

Scaler: It is also the scaler's responsibility to ensure that unauthorized timber, if delivered, is set aside after scaling, unmixed with other timber, and the Scale Site Operator and District Scaling Supervisor are notified immediately.

ATTACHMENT

Scale Site Application and Designation

Ray L. Schultz, R.P.F.
Regional Manager
Prince George Forest Region

DATE
JUNE 13, 2000

ORIGINATOR (TITLE)
SCALING OFFICER

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