Natural Resource Ministries

Information to Bidders for EN22TFH003

Wardner South FSR Road Construction Project

Effective Friday March 20, 2020, and until further notice:
Following the advice of the Provincial Health Officer and in support of the established social distancing practices, the Selkirk Natural Resource Office will no longer be providing in-person public service.

Tenders can still be mailed, couriered, or dropped off in the mail slot at the main entrance of the building (Nelson Office ONLY). Tender opening will be conducted in **Private** and total prices will not be made public until after the contract is signed with the Successful Bidder. Unverified results identifying ranking only will be posted to BC Bid in a timely manner.

Overview of the Work/Service Required

a. The successful contractor will be required to confirm that they have an Infection Prevention and Control Plan in place. All contractors are expected to follow the guidance and recommendations in "Industrial Camp Workers, Contractors, and Employers Working in the Agricultural, Forestry, and Natural Resource Sectors". The following resources are available:

i. https://www.worksafebc.com/en

ii. https://www2.gov.bc.ca/gov/content/health/about-bc-s-health-care-system/office-of-the-provincial-health-officer/current-health-topics/covid-19-novel-coronavirus

b. In recognition of certain additional costs that the Contractor may incur in relation to COVID-19 expenses for accommodations, the Province will consider up to a maximum of 8.6% of the tendered price be added, and same will be reflected in the maximum contract amount. This will be a fixed amount based on the information provided by the Contractor when requested by the Province prior to contract execution and is calculated in accordance with the attached cost model description document.

This Contract consists of the following:

- ***Conduct Road Re-Construction*** of approx. 3203 meters and 1714 meters of ***New Road Construction*** on the Wardner South FSR.
- This re-construction and new construction work includes:
  - right of way clearing / falling / Skidding / processing & hauling
  - road site preparation
  - road subgrade construction, sidecast construction
  - install drainage structures, culverts / cross drains
  - possible drill & blasting or other / surfacing
  - ditching
  - various finishing tasks described in the schedules of the contract
  - supply, deliver and install culverts at marked locations
- **The re-construction section is heavily grown in, narrow and accessible by 4x4 pickup only for approximately 1.4kms at this point the road is washed out, the remaining access is by foot to the start of the new construction. See attached pictures of 4x4 drivable section in Appendix II.**
- The contractor must supply and install geotextiles if, and when, required and have it delivered to the project site.
- Grading of the entire road system in contract and possibly additional road (to be determined).

See Appendices for locations.

Forestry Licence to Cut #'s & Stumpage Rates
*Forestry License to Cut # - **TA1772***
*Estimated Volume – **699** cubic meters*
*Estimated Stumpage Rates - **$ 35.66** per cubic meter, may be subject to change.*

Estimated Species Breakdown :		
Wardner South FSR's – 9921.01		
• Fd	407 m^3	58 %
• Lw	146 m^3	21 %
• Pl	76 m^3	11 %
• Se	42 m^3	6 %
• Ba	23 m^3	3 %
• Py	5 m^3	1 %
• **Totals**	**699 m^3**	**100 %**

Site Conditions
Following heavy rainfalls, the project sites may become extremely wet & muddy, and may require the use of sediment control devices. The Contractor will use discretion at such times and shall not damage any roads and will minimize any sediment to water courses in and around the project areas.
Certain sections of the project area are known for water issues; construction technique may vary and must be considered.

Known Field Safety Hazards on this Contract
Ministry staff and contractors, in the course of planning and developing this project, have identified the following known field safety hazards associated with this project. Note this list does not identify routine safety hazards associated with forestry operations:

- There is heavy public use of the roads in this area, (Teepee Wardner Cutoff Road).
- Wildlife – area known for bears and special attention may have to be taken to protect personnel & equipment that will be on site.
- Road may require danger tree assessment and felling.

Contractor Safety Program and Prime Contractor Responsibilities
The Successful Bidder will be designated the Prime Contractor for this contract and must bid accordingly and meet the bidder eligibility stated in the Conditions of Tender.

The successful Contractor must plan to maintain and implement a program of systems or processes (a safety program) that will address occupational health and safety concerns and practices that will eliminate or minimize risk of injuries. The Province may ask to examine the safety program and ask for evidence to support the implementation of same as part of the contract administration.

Bidders must be aware of the Safety Conditions Schedule and the Prime Contractor Agreement attached to the contract agreement.

Ministry Staff Do Not Direct Operations
Ministry employees (Ministry Representatives) do not direct or supervise the contractor or the contractor's workers. The Ministry will set out the contract standards and required outcomes as well as any changes to contract conditions as work progresses.

Obligation to Report Unsafe Conditions or Practices
The *Workers Compensation Act*, Occupational Health and Safety Regulation 3.10 requires that any person (including ministry staff) report any observed unsafe conditions or practices to the person in charge of the workplace. Ministry staff will do this in the course of their work on the contract area should they come across such conditions or practices.

Site Viewing/Information Meeting
Information on whether a site viewing or information meeting is applicable to this tender call can be found in the Conditions of Tender.

Contract Term/Work Schedule
The term of the contract will be from April 1, 2021 to August 31, 2021.

The successful Contractor shall be required to have a pre-work meeting with the Ministry Representative to review the contract prior to commencement of the work. Any subjects discussed and decisions made at the pre-work conference shall form an integral part of the Contract.

Contractor Invoicing
An invoice must identify the contract it pertains to.

The Province will pay any applicable taxes payable by it under law or agreement with the relevant taxation authorities. Invoices must show the calculation of any applicable taxes (excluding taxes paid directly by you to a supplier and which were inclusive in the bid price) to be paid as a separate line item for the Billing Period(s).

Payment Policy
Invoices and progress payments are not usually paid before 30 days from the date the Ministry receives the invoice, or the date the Ministry Representative authorizes payment, whichever is the latter. However, every effort is made to pay accounts between 30 to 40 days, maximum 60 days.

The *Financial Administration Act* does not permit interest payments on progress payments, performance security deposits or holdbacks, until the 61st day after the date the money becomes due. The due date is calculated from the date the Ministry receives the invoice or the Ministry authorizes payment/release (whichever is the latter), to the date the Ministry of Finance prints the cheque. Interest rates are set by the Office of the Comptroller General. Interest claims of less than $5 are not payable.

Direct Deposit
In order to reduce mail time in the payment process, contractors may be registered with the Provincial Treasury. Payment will then be deposited directly to the contractor's bank account. Contact the finance section of the tendering office for information and/or application for registration. New applications require four to six weeks to process.

Bidders' Dispute Resolution
If a problem should occur during this tender call, it should be resolved informally with the Ministry Representative named in the invitation to tender. If the bidder is not satisfied with the outcome at this stage, or they prefer to bypass the informal route, they may engage the formal vendor complaint review process.

Formal complaints concerning a competitive process or a pending or awarded contract, or other procurement process may be submitted by the bidder in writing at any time during the procurement process and up to thirty (30) business days after they have received notification from the ministry of the final outcome of the procurement process.

Complaints in the formal process are submitted on the ministry approved Vendor Complaint Form. This ministry specific form is available to the general public through the Ministry of Technology, Innovations & Citizen's Services, Procurement Service Branch, BC Bid website located at http://www.bcbid.gov.bc.ca/open.dll/welcome.

Disputes occurring during the performance of the work/service will be governed by the dispute resolution terms and conditions of the Agreement.

Forest Ministry Safety Requirements

Safe Certification Requirement
If indicated in the Conditions of Tender as applicable, bidders must be aware of the safe certification requirements in order to be eligible to bid, including the Safe Certification Requirements Schedule attached to the contract agreement.

Additional information can be found from the following websites:
http://www.for.gov.bc.ca/bcts/safety/
http://www.bcforestsafe.org/

Hand Falling Operations
All forestry and non-forestry related activities that include or have the potential to include hand falling, requires the Contractor to designate a Falling Supervisor. Bidders should refer to the Safety Conditions Schedule attached to the Agreement and bid accordingly.

Falling Supervisors will be deemed qualified only if they have completed the Falling Supervisor Training course provided by the B.C. Forest Safety Council (BCFSC) or are BCFSC Certified falling supervisors.

Lobbyist Registration Act
It is the contractor's responsibility to abide by all applicable laws. If the contractor falls within the parameters of the *Lobbyists Registration Act*, then it is the contractor's responsibility to make this determination and register if necessary.