File: 10005-40/EN22TFH003

EMAIL: alex@badventures.ca

March 31, 2021

Bad Ventures Ltd.
1917 Theatre Road
Cranbrook, BC
V1C 7G3

RE: Major Works Contract / EN22TFH003/ Wardner South FSR Road Construction Project / BC Timber Sales, Kootenay Business Area

We are please to advise that your tender quote for EN22TFH003 dated March 18, 2021 in the amount of $144,495.00, for the above-noted contract is hereby accepted by the Ministry.

Enclosed is Contract EN22TFH003 and Project Binder. Please sign the Contract where indicated and return to this office by April 16, 2021 for signature by the Ministry. Do not alter the contract in any way. A copy of the signed contract will then be returned to you. The contract and Project Binder are to be maintained on-site.

The following requirements must be completed and received no later than the due date as above:

- Submit the Performance Security in the amount of $12,224.75 (calculated as 10% of $100,000.00 + 5% of $44,495.00) and in the form required by the tender documents. Performance Securities in the form of bonds, letters of credit, or safekeeping agreements must be original and not a facsimile, photocopy or electronically submitted.
- As a condition of Contract finalization, you are required to provide the Ministry with a valid Tax Verification Letter. The letter can be obtained:
    a) By mail: contacting the Ministry of Finance at +1 (877) 387-3332 and requesting a paper application be mailed to you or;
    b) Online: through ETaxBC (https://www.etax.gov.bc.ca/btp/eservices/_/)
- Submit a Certificate of Insurance (**copy attached**) as proof of insurance coverage of the type and amount required by the contract. It is the contractor's responsibility to provide their insurance agent/broker with a copy of the insurance schedule.
- Submit ICBC's Confirmation of Automobile Insurance form (APV47) as proof of automobile insurance coverage in the amount required by the Contract.
- Our records indicate your WorkSafe BC Registration Number to be 200372774. If this is incorrect or if the space provided is blank or if your registration has lapsed or been cancelled, please advise the Ministry immediately. If you do not have a valid registration number, you must submit to the Ministry of proof of an application for registration. You must have a valid WorkSafe BC registration number or, if applicable, personal optional protection registration number before work may commence.

Ministry of Forests, Lands, Natural Resource Operations, and Rural Development
BC Timber Sales
Kootenay Business Area
Mailing Address:
1907 Ridgewood Road
Nelson, BC V1L 6K1
Tel: (250) 825-1100
Fax: (250) 825-3411
Website:
https://www2.gov.bc.ca/gov/content/industry/forestry/bc-timber-sales

Failure to undertake all of the preceding requirements to the satisfaction of the Ministry within the time allowed may result in one or more of the following:

1. Cancellation of the contract award;
2. Forfeiture of your bid deposit;
3. If the contract is awarded to another bidder, you may be held liable for any increased cost to the Ministry; and or
4. Your eligibility to bid on future Ministry contracts may be suspended for a period of six months up to two years.

It is your responsibility to ensure compliance with the WorkSafe BC regulation requiring you to submit a Notice of Project for certain forestry operations or construction projects to the nearest WorkSafe BC office prior to starting the work.

It is the contractor's responsibility to abide by all applicable laws. If the contractor falls within the parameters of the *Lobbyists Registration Act*, then it is the contractor's responsibility to make this determination and register if necessary.

Do not commence work until you are in receipt of your copy of the countersigned contract and a written Notice to Commence Work, where this is a requirement of the contract.

The Ministry Representative for this contract is Mark Serediuk, telephone number: 250-421-9555. Please direct any inquiries to this person.

Yours truly,



Sarah McKirdy
Business Administrator
BC Timber Sales
Kootenay Business Area

Enclosures: EN22TFH003 Contract Documents, Certificate of Insurance, Project Binder, Project Binder/Pre-work Info

cc: Carolyn Krawchuk, Contract Expense Authority
Mark Serediuk, Engineering Technologist, East Kootenay Field Team

Project Binder/Pre-work Information:

As you are aware the Kootenay Business Area (KBA) has implemented its Environment Management System (EMS). In addition, KBA, has implemented a Sustainable Forestry Initiative certification system.

As per conditions of the Contract, a project pre-work with BCTS staff is required prior to start-up of operation. In preparation for the pre-work meeting the following is required:

✓ Review and be familiar with relevant project information such as; Contract, schedules, applicable maps and assessments, Worker Field Handbook, Supervisor's Field Handbook

✓ Obtaining necessary training (EMS, WHMIS, S100, TDG);

✓ Arrange for site supervisors to attend BCTS pre-work

Included with the project binder are the following:

- Project Plan Information
- Worker's Field Book (Environmental Field Procedures & general information) **for distribution to workers & equipment**
- Supervisor's Field Handbook **for on-site supervisor use**
- Environmental Emergency Response Template, **to be completed at BCTS pre-work, maintained on site**
- BCTS Forms & Checklists (pre-works & inspections)
- Workplace labels (WHMIS) for use on diesel tidy tanks.